



HARVARD SEWER COMMISSION

MINUTES

Wednesday, January 30, 2013
Town Hall Meeting Room

Cindy Russo, Chair Kyle Hedrick Richard Maiore

Present

Commissioners: Cindy Russo; Kyle Hedrick; Rick Maiore
Others: Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order by Ms. Russo at 9:05 a.m.

Approval of Minutes from January 23, 2013

Mr. Maiore moved to approve the minutes as amended, Mr. Hedrick seconds. Vote aye, unanimous.

No Public Comment

Update: Pending Applications for Drain Layer's Licenses

Mr. Bragan presented a drain layer application from RM Ratta Corp. of Ayer. Ms. Russo motioned to approve the application pending Mr. Bragan's review of references. Mr. Hedrick seconds. Vote aye, unanimous.

Update: Pending Applications for Connection Permits

No new applications to review.

Consider possible penalties against owner and drain layer – 11 Fairbank Street

- Referring to a letter from Atty. Lanza, the Commission apprehended that they cannot impose a financial penalty until there is a schedule of penalties in place nor can the Commission back-charge for prior violations to the rules and regulations.
- In order to have a schedule of penalties, a hearing must take place after a legal notice has been published once a week for two weeks in a local newspaper.
- Ms. Russo motioned to suspend the drain layer license of Patriot Excavating pending the completion of their application. Mr. Hedrick seconds. Vote aye, unanimous.
- Using the Groton Code as an example fee structure for penalties, the Commission created a schedule that suits the needs of the District.

Other issues relating to connections

- The Commission needs to amend the rules and regulations with regard to pump box location.
- The Commission will host a PRP meeting for the sewer district in Volunteers Hall the evening of March 13.

Other matters

- The Commission will meet with the default water commissioners and public works director Rich Nota to discuss their new role as water commissioners.

- Mr. Hedrick moved to authorize town administration to create a grease trap log. Mr. Maiore seconds, vote aye unanimous.
- Ms. O'Brien will share all the files she received from Ms. Doucet with Ms. Russo through Dropbox in an effort to organize the pertinent Commission-related documents.

Mr. Maoire motioned to adjourn at 9:55 a.m.; Mr. Hedrick seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, February 20, 2013
1 p.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien